AAA® ARBITRATION ROAD MAP

REACHING RESOLUTION

American Arbitration Association®

Arbitration is the out-of-court submission of a dispute to an impartial third party or parties for a binding decision. The AAA arbitration administration process comprises a well-defined set of steps by which most commercial cases proceed.












FILING AND INITIATION	ARBITRATOR SELECTION	PRELIMINARY HEARING	INFORMATION EXCHANGE AND PREPARATION	*MEDIATION STEP*	HEARING	POST-HEARING SUBMISSIONS	THE AWARD
DAY 1 - 15	**DAY 15 – 44**	**DAY 44 – 85**	**DAY 85 – 222**		**DAY 222-223**	**DAY 223 – 258**	**DAY 258 – 288**
The AAA typically commences administration of an arbitration case when one party submits a **Demand for Arbitration**, a **copy of the arbitration provision** from the contract between the parties, and the **appropriate filing fee** to the AAA. The AAA acknowledges receipt to all parties and sets a deadline for the respondent to answer and/or to file a counterclaim. If no arbitration clause exists or the AAA is not named as the resolution provider in the parties' contract, cases may commence with the **consent of all parties, a filed Submission to Dispute Resolution**, and the **appropriate filing fee** to the AAA.	Based upon the parties' expressed criteria of qualifications, the AAA identifies arbitrators from the **AAA National Roster of Arbitrators** and provides their curriculum vitae to the parties. If parties are unable to agree upon the arbitrator(s), the AAA establishes a deadline for each party to independently state its preferences from the list. The AAA invites the most mutually agreeable arbitrator(s) to serve on the case.	Conducted by the arbitrator often via conference call, this management meeting is the first time the parties and arbitrator discuss the substantive issues of the case and procedural matters, such as exchange of information, witness lists, and dates. The Scheduling Order, which serves as the framework for hearing preparations, is established.	The parties work within the time frames set forth at the Preliminary Hearing to exchange information and prepare their presentations. The arbitrator addresses any impasses or challenges related to information sharing.	*Subject to the right of any party to opt out, in cases where a claim or counterclaim exceeds $75,000, the rules provide that the parties shall mediate their dispute with the AAA concurrently with arbitration, at no additional fee. The mediator assists parties in reaching a settlement but has no authority to make a binding decision or award.*	Parties present testimony and evidence to the arbitrator.	If the arbitrator allows, parties may submit additional documentation, usually shortly after the hearing.	The arbitrator closes the record and, no more than 30 days later, issues a decision addressing all claims raised in the arbitration. The award may direct one or more parties to pay another party a monetary amount, or it may direct parties to take specific actions. Aside from any administrative matters unrelated to the merits of the case, the services of the arbitrator and the AAA are completed when the award is issued.
EXPECTED COSTS AT THIS STAGE Filing fees are based on claim amounts and are paid by the party that asserts the claim or counterclaim.	**EXPECTED COSTS** Partial refunds of filing and counterclaim fees are available under some AAA fee schedules. No refunds are available after an arbitrator has been appointed.	**EXPECTED COSTS** Parties will incur compensation charges by each arbitrator for time spent before and during the Preliminary Hearing and in preparation of the Scheduling Order.	**EXPECTED COSTS** The time spent by the arbitrator in this phase is proportional to the number of procedural matters needing resolution. Additionally, the arbitrator will spend time reviewing the parties' pre-hearing submissions, if any.	**EXPECTED COSTS** The parties are responsible for the mediator's compensation plus an AAA fee of $75 for each hour charged by the mediator.	**EXPECTED COSTS** The arbitrator is compensated for time spent in hearings, reviewing evidence, and reasonable expenses, such as mileage and tolls.	**EXPECTED COSTS** The arbitrator is compensated for reviewing evidence and any post-hearing submissions, as well as drafting the award. Any unused deposits are returned to the parties.	**EXPECTED COSTS** The arbitrator apportions arbitrator compensation and expenses and AAA fees among the parties.

Gmail

Edwin B. Minchin III v. Johnson GMC Cadillac, Christopher McDonald, - Case 01-26-0003-0230

AAA Regina Beeman <ReginaBeeman@adr.org> Thu, Jun 18, 2026 at 12:13 PM
To: Ed Minchin [redacted], Christina Benito <cbenito@lsaclaw.com>
Cc: AAA Regina Beeman <ReginaBeeman@adr.org>, "hhotchkin@lsaclaw.com" <hhotchkin@lsaclaw.com>, "jmoscagiuri@lsaclaw.com" <jmoscagiuri@lsaclaw.com>

Mr. Minchin and all parties,

First, I'd like to apologize that my team and I missed your June 5, 2026, email, as well as Ms. Benito's June 4, 2026, email. Going forward, if you do not receive a response within 24 hours, please call me at 716-541-0837. I am available Monday through Friday from 8:00 AM to 4:00 PM EST. While I can't discuss the issues of this case, I can discuss the administrative process.

In your letter dated June 5, 2026 (which is attached for convenience), you asked the following questions:

1. whether the June 3 initiation package remains the operative administrative status; *Yes.*

2. whether my April 29 under-protest filing is the Demand AAA accepted for administrative purposes; *This is a question for the arbitrator.*

3. whether the current caption and party designations remain as stated in the June 3 initiation package; *Yes.*

4. whether Respondents' answer deadline remains calculated from June 3, 2026; *Yes.*

5. whether Ms. Benito's June 4 letter changes any administrative status; *No.*

6. whether my threshold waiver/arbitrability objection will be transmitted to the arbitrator once appointed; *The arbitrator will have an opportunity to review all documents that have been uploaded on this matter.*

7. whether threshold issues may be addressed before any merits proceedings. *Nothing will be decided until the preliminary hearing, once an arbitrator has been appointed.*

It will be beneficial to all parties to register for a WebFile account at your earliest convenience by visiting: https://www.adr.org/account/register [adr.org]. Once your registration is complete, kindly notify me so that I can grant you access to the case file.

Once you have access to the Webfile, you will be able to review all documents uploaded to this matter.

Today, the mediation letter was sent. You have 14 days to respond. Once that period passes, an invitation to serve on this matter will be sent to an arbitrator. When the arbitrator accepts, the parties will be sent the arbitrator's credentials and will have five days to provide comment on the selection.

Once the review period is over, a preliminary hearing will be selected.

Please include all parties in all email communications with the American Arbitration Association.

I have also attached the checklist for conflicts, which was sent with the initiation packet on June 3, 2026, as both parties missed the deadline to complete. Once you've registered for WebFile access, you can either upload the checklist or send it, and I will upload it on your behalf.

Thank you,

Gina Beeman

Please note the American Arbitration Association will be closed on Friday, June 19, 2026, and Friday, July 3, 2026.

AAA Regina Beeman
Manager of ADR Services

American Arbitration Association
120 Broadway, 21st Floor, New York, NY 10271
E: ReginaBeeman@adr.org
adr.org | icdr.org | aaaicdrfoundation.org
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From: Ed Minchin [redacted]

Sent: Thursday, June 18, 2026 9:10 AM
To: AAA Regina Beeman <ReginaBeeman@adr.org>; Christina Benito <cbenito@lsaclaw.com>; jmoscagiuri@lsaclaw.com; hhotchkin@lsaclaw.com
Subject: Re: [EXTERNAL]RE: [EXTERNAL]RE: Case 01-26-0003-0230 [LSC-46828.25253]

***** External E-Mail – Use Caution *****

Hello Mr. Suebert and Ms. Beeman.

It's been almost 2 weeks since I last emailed asking for clarification on a few things and I haven't heard a response back yet.

Mr. Pandos already waived Johnson Cadillacs arbitration rights in his VERIFIED Complaint against me along with that Order to Show Cause he filed back in September and I've shown you all the filings in my initial upload here.

After Mr. Pandos THREAT against me failed its been a joke since with him and his lawfirm with them refusing to participate in the legal proceedings that THEY DEMANDED.

I think Mr. Pandos was fired for his actions against me which is funny because in that same timeline Mr. Moscagiuri called me a liar and defamed me on the record as well. Mr. Moscagiuri became the contact point after Mr. Pandos sudden disappearance according to Ms. Hotchkin email but hasn't said a word since LOL.

He KNOWS he did bad and that's why he made the new girl Ms. Benito be the face of this harassment against me.

You're not gonna get anymore answers out of them.

On a side note my website is all TRUE and that's why they never showed any evidence otherwise in state court. That's why Mr. Pandos became RETRAUMATIZED and started running away crying. That's why after Mr. Moscagiuri defamed me on the record too, he became silent as a church mouse. That's why THEY didn't file this appeal. And THAT is why they are nervous and rightfully so.

I just want to know how much longer until an "arbitrator" can look at this and see the OBVIOUS FACT that Mr. Pandos already waived Johnson Cadillacs rights to arbitration and send this back to state court where it belongs.

Nobody likes to get scammed trying to buy something from somebody. Nobody likes having a cop come over their house and hand them a piece of paper telling them their money, wages and property

can be seized and let alone for TELLING THE TRUTH too.

This failed attempt to scare me into submission has been going on for over 9 months. Hopefully this isn't another 4 month waste of time like that appeal process.

I guess thank you.

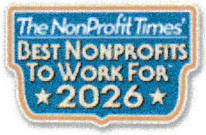
On Fri, Jun 5, 2026 at 1:58 PM AAA Regina Beeman <ReginaBeeman@adr.org> wrote:

> Good afternoon,
>
> This acknowledges receipt of Claimant's submission, thank you. Would Respondent please provide comments.
>
> Enjoy the day,
>
> Alex Seubert on behalf of,



AAA Regina Beeman

Manager of ADR Services



American Arbitration Association

120 Broadway, 21st Floor, New York, NY 10271

E: ReginaBeeman@adr.org

adr.org | icdr.org | aaaicdrfoundation.org

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From: Ed Minchin [redacted]
Sent: Friday, June 5, 2026 12:39 PM
To: AAA Regina Beeman <ReginaBeeman@adr.org>; hhotchkin@lsaclaw.com; jmoscagiuri@lsaclaw.com; Christina Benito <cbenito@lsaclaw.com>
Subject: Re: [EXTERNAL]RE: [EXTERNAL]RE: Case 01-26-0003-0230 [LSC-46828.25253]

*** **External E-Mail – Use Caution** ***

Hello. See attached for my response. Thank you

On Fri, Jun 5, 2026 at 10:34 AM AAA Regina Beeman <ReginaBeeman@adr.org> wrote:

> Good morning,
>
> This acknowledges receipt of Respondent's submission, thank you. Would Claimant please provide comments.
>
> Enjoy the day,
>
> Alex Seubert on behalf of,

AAA Regina Beeman

Manager of ADR Services

American Arbitration Association

120 Broadway, 21st Floor, New York, NY 10271

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From: Christina Benito <cbenito@lsaclaw.com>
Sent: Thursday, June 4, 2026 5:13 PM
To: AAA Regina Beeman <ReginaBeeman@adr.org>; [redacted]James Moscagiuri <jmoscagiuri@lsaclaw.com>; Hailey Hotchkin <hhotchkin@lsaclaw.com>
Subject: RE: [EXTERNAL]RE: [EXTERNAL]RE: Case 01-26-0003-0230 [LSC-46828.25253]

***** External E-Mail – Use Caution *****

Good evening,

Please see the attached correspondence.

Best,

Tina Benito

Christina N. Benito

COUNSELLOR AT LAW

LAVERY, SELVAGGI & COHEN, P.C.

1001 Route 517

Hackettstown, NJ 07840

(908) 852-2600

Fax: (908) 852-8225

Please visit us at: www.lsaclaw.com

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From: AAA Regina Beeman <ReginaBeeman@adr.org>
Sent: Wednesday, June 3, 2026 12:36 PM
To: [redacted]; James Moscagiuri <jmoscagiuri@lsaclaw.com>; Christina Benito <cbenito@lsaclaw.com>; Hailey Hotchkin <hhotchkin@lsaclaw.com>

Subject: [EXTERNAL]RE: [EXTERNAL]RE: Case 01-26-0003-0230 [LSC-46828.25253]

Good afternoon,

This acknowledges receipt of Claimant's correspondence, thank you. Would Respondent please provide comments.

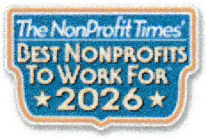
Enjoy the day,

Alex Seubert on behalf of,



AAA Regina Beeman

Manager of ADR Services



American Arbitration Association

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From: Consumer <Consumer@adr.org>
Sent: Tuesday, June 2, 2026 3:13 PM
To: AAA Regina Beeman <ReginaBeeman@adr.org>
Subject: FW: [EXTERNAL]RE: Case 01-26-0003-0230 [LSC-46828.25253]

Good afternoon,

Please see the below for your case 01-26-0003-0230.

Sincerely,

Cassandra Mercado

From: Ed Minchin [redacted]
Sent: Tuesday, June 2, 2026 4:36 AM
To: Christina Benito <cbenito@lsaclaw.com>; hhotchkin@lsaclaw.com; jmoscagiuri@lsaclaw.com; Consumer Case Filing Team <ConsumerFiling@adr.org>; Consumer <Consumer@adr.org>
Subject: Re: [EXTERNAL]RE: Case 01-26-0003-0230 [LSC-46828.25253]

***** External E-Mail – Use Caution *****

Hello.

For Ms. Benito. I know Mr. Pandos is no longer employed there as Mr. Moscagiuri and friends have removed his bio from the firms website and his name had been removed on the last letterhead you sent me. If he was fired what was the reason the firm gave? If he left voluntarily what was the reason Mr. Pandos gave for his sudden, rapid departure?

I don't do this everyday like y'all so is this normal lawfirm behavior? Is this normal behavior for YOUR lawfirm? Seems VERY strange for a lawyer to threaten a lawsuit in state court, file a lawsuit in state court, file an Order to Show Cause with the court, tell the court they're the designated TRIAL attorney, DEMAND a jury trial, certify NO ARBITRATION was contemplated, tell the court the case was properly laid in Warren County State Court, when the judge rules for the case to remain in state court to IMMEDIATELY file an appeal stating they wanted arbitration , when the appellate court rules in their favor to arbitrate (they stop participating) and then after I'm forced to file the arbitration papers the lawyer suddenly disappears. Is THAT normal?

For Ms. Mercado. My message to you wasn't to have Mr. Pandos removed from any list but to hold him and his lawfirm accountable and to the position that Mr. Pandos so clearly and obviously stated already. Mr. Pandos started the process wanting this matter to go through the court process and I'm only continuing on that same path.

On 4/21/26 Ms. Hotchkin told me, when the appellate court ruled for the matter to go to arbitration, if I had any questions or concerns to email Mr. Moscagiuri. On 4/25/26 I emailed Mr. Moscagiuri, Mr. Pandos, Ms. Hotchkin and Ms. Weeks asking whether arbitration had been initiated yet. NO RESPONSE.

On 4/27/26 I was forced to email the ENTIRE FIRM looking for an answer. Still NO RESPONSE.

These guys WANTED arbitration. I DIDN't want arbitration. I wanted to be in state court just like Mr. Pandos did initially but due to the inaction of Mr. Pandos or Mr. Moscagiuri, on 4/29/26, I was FORCED to file the arbitration papers knowing the arbitrator can send the case back to state court when they see Mr. Pandos waived arbitration already.

On 4/30/26 is when I got my first response from Ms. Benito and she told me she would "Respond Accordingly ". That was another joke with this lawfirm and more proof they were liars because not only was Mr. Moscagiuri the one I was told would be responding and didn't but I waited almost 3 WEEKS and after not getting ANY response whatsoever, on 5/19/26 @ 10:30 am, I was forced AGAIN to email Mr. Pandos, Mr. Moscagiuri and Ms. Benito wanting to know where their promised arbitration filing was. I waited that whole day plus most of the next day, and after still getting NO RESPONSE, on 5/20, I AGAIN had to email them all asking what the problem was. Finally, later that day, a MONTH after Ms. Hotchkin told me to email Mr. Moscagiuri, after Ms. Benito came out of nowhere and 3 weeks after being told they would "Respond Accordingly " Ms. Benito tells me the lawfirm filed their papers.

Mr. Pandos already waived arbitration like I showed in my initial filing papers. So again I'm not looking to have him removed from anything. I'm only asking for his already filed arbitration waived position be upheld and the case sent back to state court.

Thank you.

On Mon, Jun 1, 2026 at 11:33 AM Christina Benito <cbenito@lsaclaw.com> wrote:

> Good morning Mr. Minchin,
>
> Thank you for your email.
>
> Our understanding is that the AAA will send all parties an initiation letter shortly, which will outline the applicable next steps.
>
> Regarding Mr. Pandos, he is no longer employed with Lavery, Selvaggi & Cohen, P.C.
>
> Best,
>
> Tina Benito

Christina N. Benito

COUNSELLOR AT LAW

LAVERY, SELVAGGI & COHEN, P.C.

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From: Ed Minchin [redacted]
Sent: Sunday, May 31, 2026 7:39 PM
To: consumer@adr.org; consumerfiling@adr.org; Christina Benito <cbenito@lsaclaw.com>; James Moscagiuri <jmoscagiuri@lsaclaw.com>; Hailey Hotchkin <hhotchkin@lsaclaw.com>
Subject: [EXTERNAL]RE: Case 01-26-0003-0230

Hello. A few questions. I tried emailing and asking a couple times a few weeks ago if anything else was needed from me but never got a response. So the first question is do you still need anything from me?

The second question is in relation to Mr. Pandos' status. Mr. Pandos is the one who threatened a lawsuit in state court, filed the lawsuit in state court, told the court he was the designated trial attorney, demanded a jury trial, certified no arbitration was contemplated and told the court the case was properly laid in Warren County State Court.

Considering my stance is Mr. Pandos waived their right to arbitration and the case should be sent back to state court and it's Mr. Pandos' name thats on all their filings but hasn't spoken here so far and when I look on the law firms website his name and bio have been removed this begs to ask the questions; Is he still employed there? Will he be filing later? If not what happened to him?

Thank you.

---

2 attachments

65 ARBITRATION EMAIL .pdf
4366K View as HTML Scan and download

2026-06-03 AAA Checklist for Conflicts.rtf_41028654.pdf
84K View as HTML Scan and download

AMERICAN ARBITRATION ASSOCIATION® | INTERNATIONAL CENTRE FOR DISPUTE RESOLUTION®

Northeast Case Management Center
Jonathan Weed
Assistant Vice President
1301 Atwood Avenue
Johnston, RI 02919
Telephone: (866)293-4053

June 18, 2026

Edwin B. Minchin, III
[redacted]
Via Email to: [redacted]

James F. Moscagiuri, Esq.
Lavery, Selvaggi & Cohen, P.C.
1001 Route 517
Hackettstown, NJ 07840
Via Email to: jmoscagiuri@lsaclaw.com

Case Number: 01-26-0003-0230
Edwin B. Minchin III
-vs-
Johnson GMC Cadillac, Christopher McDonald,
Anne Eskow and Jason Palecco

Dear Parties:

The deadline for submitting an answer has passed.

The next step in the administrative process is the appointment of an arbitrator. If the parties are currently discussing settlement or wish to pursue mediation, please let us know. Otherwise, the American Arbitration Association (AAA) will proceed with inviting an arbitrator to serve in fourteen (14) days.

The business will be responsible for paying the Case Management Fee and the initial arbitrator compensation deposit upon the arbitrator's appointment. If the parties prefer to move forward with the appointment sooner, please let me know.

You may wish to use the AAA's WebFile® Online Settlement Tool. This tool is an efficient way to exchange settlement offers and counteroffers online. You may find it helpful to review our resources on this tool: the Online Settlement Tool Guide and the Online Settlement Tool FAQ.

We also encourage you to consider the AAA's mediation services, which allow the parties to work with a neutral mediator from our panel of experienced professionals. Mediators help facilitate communication, explore key interests, and guide parties toward mutually acceptable resolutions. Because this case is already in arbitration, no additional mediation filing fee applies. For more details about our Consumer Mediation Procedures and associated costs, please visit this webpage.

If you think it is too early in the process to consider mediation, I invite you to look at the AAA's Early Dispute Resolution Mediation (EDR Mediation) Service. EDR Mediation incorporates a structured risk analysis to help parties evaluate potential outcomes and determine realistic settlement value. It also uses targeted information exchange, so parties focus only on what is needed to assess risk and move toward resolution. Find out more here: https://www.adr.org/panel/edr-panel/.

Please let me know if I can assist you further.

Sincerely,
/s/
Lori Guglielmetti, on behalf of
Regina Beeman
Manager of ADR Services
Direct Dial: (716)541-0837
Email: reginabeeman@adr.org

cc:
Christina Benito
Hailey Hotchkin